

Clarence Public Library
Board of Trustees Minutes
October 26, 2015

Present: Monica Mooney, Judy Hilburger, Michael Rockwell, Marjorie Ebersole, Michele Mogavero, Joan Schultz

Secretary's Report: Motion to Accept (with two minor typos): M. Mogavero, 2nd - M. Ebersole Unanimous

President's Report:

- Friends: Book sale profits are expected to be over \$3000. Leftover books went to the AAUW. J.Hilburger suggested leftover DVD's be given to the Veterans' Administration.
- ACT meeting on 10/17/15 was attended by J.Hilburger. It was a presentation by the Cheektowaga Library on their recent audit experience with NYS. Judy prepared notes that covered a lengthy overview of the audit process. Discussion of the Clarence Board included the possible need for a monthly treasurer's report and how to provide more privacy from public view when Sue Ruffino is counting the money.
- J. Hilburger will obtain a \$50 gift certificate for the Eagle House to present to David and Donna Fairlie for all their extra time and effort in making Clarence's entry possible into the Battle of the Books.
- The \$75 gift certificate from the Board is no longer being considered for the basket sale because of possible conflict with the audit process.

Director's Report

- No shortage for the current payroll budget.
- Overall circulation was down in September, as was computer use and WiFi.
- State Senator M. Ranzenhofer sponsored \$11,000 that is forthcoming to the Clarence Library. It does not have to be used for technology.
- The Town of Clarence will pay for the carpet cleaning. Plans are for the cleaning to be done on 11/7 or 11/10.
- Meeting room use is up and attendance is up as well.
- Pizza Party for the volunteers to be held on December 16 at 6:15 in the Clarence Library meeting room.
- The Board worked on the wording of the long range plan.
- M. Mooney added stronger language to the Bulletin Board policy similar to the Central Library policy.

Motion to Accept improved Policy: M. Rockwell, , 2nd - M. Mogavero, Unanimous

Public Comment - none

Unfinished Business

- Review of Calendar open hours and the Volunteers New Application/Waiver/Program Policy to be addressed at next month's board meeting.

Next Meeting Date: November 23, 2015

Motion to Adjourn: J. Schultz, 2nd – M. Ebersole, Unanimous

Respectfully submitted by: J. Schultz